

“a church school for the whole community”



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Thursday 21st February 2019

Dear Parent,

One of our parent governors term is coming to an end therefore there will be a vacancy for a parent governor on our Governing Body. We invite parents who are interested in taking up this role to put their names forward, or to nominate another parent. If you nominate a fellow parent please ensure they countersign the nomination paper.

All relevant information and nomination papers are available from the school office.

We would draw your attention to the reverse of the nomination form – Declaration of Eligibility which lists the criteria for qualifications and disqualifications. Please ensure the declaration is signed by the nominee.

The timescale for electing the new parent governor is as follows:-

- Nominations to the head teacher by 12noon on the 7th March 2019
- If more nominations are received than there are vacancies voting papers will be sent out and results will be announced on 21st March 2019

If the number of nominations received are equal to or less than the number of vacancies there will be no need to hold a ballot. If a ballot is necessary one voting paper per family will be sent to you via your child's black bag.

For further information please contact Mrs Alison Quick - clerk to the FGB.

Yours sincerely

David Heather
Head Teacher

What is the role of school governors and governing bodies?

Governing bodies are responsible for a wide range of matters, which include ensuring that pupils receive high quality education and planning for the future development and improvement of the school. Parent governors play an important role as members of the governing body and are welcomed as valued members of the team. The governing body works together – governors do not make decisions individually.

Governors will support and, at the same time, challenge heads by gathering views, asking questions and deciding what is best for the school. Governors make important decisions on how a school will be run and have to stand by their collective decision. The governing body is answerable to parents, learners and the wider community.

Governing bodies comprise of various types of governor.

The governing body of Pulford VA CofE Lower School includes:

- Parents elected by other parents at the school.
- Staff governors elected by their colleagues.
- Local Authority appointed governors.
- The rector of the parish.
- Diocesan Governors appointed by the diocese.
- PCC governors appointed by the church.

Commitment

Our meetings are held on Thursday evenings at All Saints Church. Governors also sit on committees. Meetings should last no more than 2 hours. Governors are encouraged to visit school to learn more about the way the school works.

What will you gain as a school governor?

- The opportunity to make a real difference and the chance to contribute to the good of the community, leading to real satisfaction and a sense of achievement. You will gain an understanding of the decision making process of school governing bodies and an awareness of the education system as a whole.
- Working as a school governor will give the opportunity to work with a wide variety of people and pupils from a variety of social, cultural and religious backgrounds.
- You will develop new skills and strengthen existing ones. You will be offered training provided by the Local Authority on various aspects of the governor role.

**Appointment of School Governors –
Nomination and Declaration of Eligibility**

I wish to stand for election as a parent governor of Pulford VA CofE Lower School.

Title: Mr, Mrs, Ms, Dr etc: Surname:
First Names:
Date of Birth:
Home Address and postcode:
.....
.....

If you are nominating another parent please sign here and ensure that the nominee signs the declaration on the reverse.

Signature

Name Date

Declaration of Eligibility

I declare that I am not disqualified from serving as a school governor and that:

- **I am** aged 18 or over at the date of this election or appointment;
- **I do not** already hold a governorship of the same school;
- **I am not** a person who is detained under the Mental Health Act 1983;
- **I am not** the subject of a bankruptcy restrictions order or an interim order;
- **I have not** had my estate sequestrated and the sequestration has not been discharged, annulled or reduced.
- **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of anybody;
- **I am not** included in the list of teachers and workers with children or young persons whose employment is prohibited or restricted;
- **I am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
- **I am not** disqualified from working with children;
- **I have not**, in the five years prior to becoming a governor, received a

sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;

- **I have not**, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and had passed on me a sentence of imprisonment for a period of not less than two and a half years;
- **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
- **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.

I am willing to serve as a parent governor should I be elected. I am not disqualified from serving as a school governor and agree that the information I give on this form can be recorded and used by the Governor Development Team. I give permission for an application to be made to the Disclosure and Barring Service for a criminal records certificate. If I become disqualified I will notify the Clerk to the Governing Body.

Signature: _____ Date _____

In the event of an election details supporting candidature are invited. Please complete the personal statement below in support of your nomination – no more than 60 words please.

**This nomination paper should be returned for the attention of the Head Teacher
no later than noon on 7th March 2019**